



CITY OF ATASCADERO

COMMUNITY DEVELOPMENT DEPARTMENT

January 5, 2009

Ruth Wehn
934 Sycamore Canyon
Paso Robles, CA 93446

Ruth Wehn
1919 Creston Rd
Paso Robles, CA 93446

RE: DORMANT BUILDING PERMIT APPLICATION EXTENSION OPPORTUNITY

Dear Ms. Wehn:

On September 9, 2008, the City Council approved a one-time-only permit application extension program for dormant building permit applications. This program will allow building permit applications for new single-family residences, new multi-family structures, new commercial and industrial buildings, and commercial and industrial additions that were applied for on or before September 9, 2008, an opportunity to extend current building permit application processing timeframes, and establish a final permit issuance date of June 30, 2010. Because many building permits that qualify for this program also have improvements as a part of the project, we are including improvement permits in this program. This program will supersede any previous application expiration dates or time extensions. In order to participate in this project extension program an owner must agree to:

1. Review and sign the attached extension agreement form, and return it along with fees due to:
City of Atascadero
Community Development Department
6907 El Camino Real
Atascadero, CA 93422
2. Pay all currently outstanding plancheck fees to the City of Atascadero by February 28, 2009. *Please understand that accepting or opting out of this extension opportunity will not alter permit or plancheck fees. Outstanding plancheck fees are fees for services already provided, and must be paid whether this application extension is accepted or not. If this extension program is not accepted and this project is allowed to expire, your permit(s) will be cancelled and all remaining outstanding plancheck fees will be forwarded to a collection service.*
3. Plans must be approved and all remaining permit fees paid (development impact fees may be deferred), and permit must be issued on or before June 30, 2010.



CITY OF ATASCADERO
COMMUNITY DEVELOPMENT DEPARTMENT

Page 2 of 3

Please be advised that this is a one-time-only application extension program, and all participating projects will be cancelled and become null and void if either of these timeframes (listed in items #2 and #3 above) are not met. If your building permit application becomes null and void, any remaining fees for services rendered will be due and payable at that time. Outstanding balances on expired permit applications will be forwarded to our Finance Department for collection service.

Please complete the attached form and let us know if you are interested in this permit application extension program. If you have any questions regarding this letter or this extension program, please call Tara at (805) 470-3468. Your cooperation and participation will be greatly appreciated.

Sincerely,

Ken Forman
Building Official

cc: Darlene Wehn Brainard, 934 Sycamore Canyon Dr, Paso Robles, CA 93446



CITY OF ATASCADERO
COMMUNITY DEVELOPMENT DEPARTMENT

DORMANT BUILDING PERMIT APPLICATION EXTENSION FORM

If you wish to participate in this one-time-only building permit application extension program, please sign the form below and return to Tara Orlick in the City of Atascadero Community Development Department with the required outstanding plancheck fees by February 28, 2009.

Our records indicate that you have the following projects, with the following outstanding plancheck fees, in our processing system that may be included in this program:

Permit #	Address	Street	Project Type	Plan Check Fees Due
5912	1155	El Camino	Improvements	\$4,425.25

I, DARLENE BRAINARD (please print name) agree to this information and wish to participate in this building permit application extension program.

Darlene Brainard 1-12-2009 (please sign and date)

OR:

If you have questions, or want additional information, please provide the following contact information and City Staff will contact you:

I, _____ (please print name) would additional information or would like to discuss this matter further. Please contact me at

_____ (please print name)

_____ (please print address)

_____ (please print phone number)

_____ (please sign and date)

Dormant Building Permit Application Extension Analysis

This program will benefit me if:

My project application has been in the planreview processing system for more than the time allowed by the Atascadero Municipal Code,

OR

My project will likely exceed the processing timeframe allowed by the Atascadero Municipal Code before it is ready to issue, or before I am ready to pay all required fees in order to issue the permit

AND

I am willing to pay any and all outstanding plancheck fees by February 28, 2009, in exchange for an ultimate permit issuance date of June 30, 2010. All remaining permit fees must be paid and all permit(s) issued on or before June 30, 2010. (Development impact fees may be deferred until final inspection).

AND

I understand that if either of these approved timeframes are not met, the project application will be cancelled, and any remaining fees for services rendered will be due and payable, and any uncollected fees will be forwarded to our Finance Department for collection service.

This program may not be a benefit to me if:

My project is being processed within the timeframes allowed in the Atascadero Municipal Code, and will continue to be processed within the timeframes allowed in the Atascadero Municipal Code, and you do not want this project restricted to the timeframes (pay all outstanding plancheck fees by February 28, 2009, and pay all permit fees and obtain issued permit by June 30, 2010) required by this program.

Plancheck fees are due:

*Please understand that accepting or opting out of this extension opportunity will not alter permit or plancheck fees. Outstanding plancheck fees are fees for services already provided, and must be paid whether this application extension is accepted or not. If this extension program is not accepted and this project is allowed to expire, **your permit(s) will be cancelled and all remaining outstanding plancheck fees will be forwarded to a collection service.***



CITY OF ATASCADERO

COMMUNITY DEVELOPMENT DEPARTMENT

DORMANT BUILDING PERMIT APPLICATION EXTENSION OPPORTUNITY

In order to determine if the one-time-only building permit application extension opportunity applies to you and your project, please keep this following information in mind:

1. The City of Atascadero has a backlog of permit applications that have accumulated over the past several years. Many of these applications have met or exceeded their processing timeframes as allowed by the Atascadero Municipal Code (AMC).
2. Standard timeframes require a submitted project to be returned with plancheck corrections within 180 days of notice that corrections are ready to pick up, or pay for and pick up a permit within 180 days of notice that a permit is ready to issue, there is also a one-time-only 180 day extension that may be used at any time during the plancheck review process.
3. Until recently, the City of Atascadero did not require a plancheck fee deposit at the time of project submittal. Many of the permit applications currently on file have outstanding plancheck fees due. The City is providing this program since many of these projects took years to develop to this point, and the downturn in our economy has impacted the current viability of these projects.
4. If you have a permit application that has been in our processing system beyond the timeframes allowed in our AMC, or if your application may extend beyond the timeframes allowed in our AMC, you may benefit from this additional extension opportunity. You will be required to pay all outstanding plancheck fees to the City by February, 28, 2009, and you will be required to pay all permit fees and pick up the issued permit on or before June 30, 2010. If either of these timeframes are not met, your project will be cancelled and you will be liable for any outstanding fees owed to the City for services rendered.
5. If you have a project in our processing system that will continue being processed within the timeframes allowed in our AMC, your project may not benefit from this program because you will not want to limit your processing to be completed and issued by June 30, 2010.

Please understand that accepting or opting out of this extension opportunity will not alter permit or plancheck fees. Outstanding plancheck fees are fees for services already provided, and must be paid whether this application extension is accepted or not. If this extension program is not accepted and this project is allowed to expire, your permit(s) will be cancelled and all remaining outstanding plancheck fees will be forwarded to a collection service.